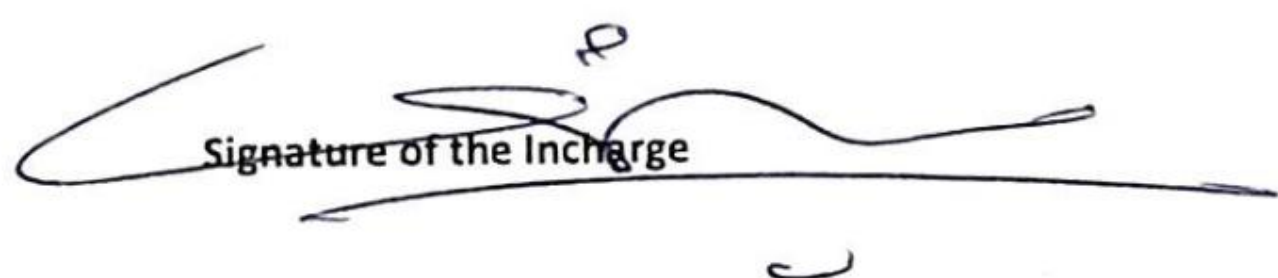



2.Details of the certificate courses offered (with the details of syllabus/Duration of course/Faculty involved/% of students participated/proof of certificates)

Academic Year 2020-21

College:GDCW,Nalgonda,Department:Mathematics

S.No.	Certificate course	Duration of the course	Faculty involved	Group	Number of students
1	Libre office Suit calc	30hrs	1.BSSP Rajasekhar,2.K.Venkateshwarlu	MPCS	116
2	Libre office Suit writer	30 hrs	1.BSSP Rajasekhar,2.K.Venkateshwarlu	MPC	51
3	Libre office Suit writer	30 hrs	1.BSSP Rajasekhar,2.K.Venkateshwarlu	MPC	56
4	Libre office Suit writer	30 hrs	1.BSSP Rajasekhar,2.K.Venkateshwarlu	MSCS	43


Signature of the Incharge


Principal
PRINCIPAL
G.W.L Degree College for Women
Nalgonda

Libre office suit writer

Duration of the Course-30hrs

Syllabus

Introduction to libre office writer

Introduction to LibreOffice Writer 6.3.5: About LibreOffice Writer Various toolbars in Writer How to open a new and existing document How to save and close a document in Writ..

Typing text and basic formatting in writer

Typing text and basic formatting in Writer Alignment options in Writer Difference between Bullets and Numbering Various Bullets and Numbering options How to Cut, Copy and Pas..

Inserting images, book marks in writer

Inserting images, hyperlinks, bookmarks in Writer Inserting an Image file in Writer Resizing the image Moving the image to the desired location Inserting a Hyperlink in Writ..

Tables and tables properties

Table and Table Properties Insert table Add row Modify row Adjust table properties Minimize column width Table toolbar Center Align Alignment Background color Align bot..

Viewing and printing a doc in writer

Viewing and printing a document in Writer How to use Print options View Normal layout View Web layout How to view in Full screen mode How to use Zoom slider How to use Zoom..

Using find replace and auto correct

Using Find, Replace and Autocorrect Use Find and Replace option Use Spell check option Use Autocorrect feature How to add abbreviation How to Find Previous How to Find N..

Creating news letters

Creating Newsletters Use Column break option feature How to Check Word count in the document How to Add Image and Banner in the document How to Add Text animation in the doc..

Header, Footer, Notes

Header Footer and Notes How to Insert Header in a document How to Insert Footer in a document How to Remove Header and Footer How to Insert Footnote in a document How to Ins..

Libre office suit Calc

Syllabus

Duration of the Course-30hrs

Introduction to LibreOffice Calc

Introduction to LibreOffice Calc. Various toolbars in Calc window Opening new spreadsheet in Calc Opening an existing spreadsheet in Calc Save and close a spreadsheet Workboo..

Working with cells in Calc

Working with cells in Calc Enter numbers in cells Enter text in cells Enter date and time in cells Use the Format Cells dialog-box Navigate between cells Select items in r..

Working with Sheets in Calc

Working with Sheets in Calc Insert a single row or a single column Inserting multiple rows Inserting multiple columns Inserting sheets Deleting sheets Renaming Sheets Mo..

Formatting data in Calc

Formatting data in Calc Applying border styles from available list Formatting borders of cells as per our preference Adding background colors in cells Formatting multiple li..

Basic data manipulation in Calc

Basic data manipulation in Calc Introduction to basics of using formula in Calc Basic arithmetic calculations - addition, subtraction, multiplication, division Sorting by column..

Working with data in Calc

Working with data in Calc Speed up using Fill tools Sharing content between sheets Removing data Replacing data Changing part of a data Different Fill tool Different Fill Se..

Viewing and Printing a Spreadsheet in Calc

Viewing and Printing a Spreadsheet in Calc Viewing in Normal mode Viewing in Page Break mode Viewing in Full Screen mode Setting up Page Style options Setting up the page o..

Using Charts and Graphics in Calc

Using Charts and Graphics in Calc Create, edit and format Charts Resize and move Charts Different Chart formats 3D Look in Chart Add a title to the Chart Data Series in Cha..

Inserting Images and inbuilt Graphics in Calc

Inserting Images and inbuilt Graphics in Calc Insert an Image file directly Insert an Image file from a graphics program Insert an Image with the help of a clipboard Insert ..

Advanced Formatting and Protection in Calc

Advanced Formatting and Protection in Calc Password protect from a spreadsheet Remove Password protect from a spreadsheet Password protect from a single sheet Remove Passwor..

Formulae and functions in Calc

Formulae and Functions in Calc Usage of Conditional Operator in Calc Usage of If.. Or statement in Calc Rounding off numbers Usage of Function Wizard in Calc Usage of fol..

Linking Calc data

Linking Calc Data Cell Referencing in Calc Inserting a Hyperlink in a spreadsheet Navigate between sheets using Hyperlink Navigate between documents using Hyperlink Hyperlin..

FOSS:Libre office suite calc**Organiser:Government Degree College for women,Nalgonda****Department :Mathematics Group:MPCS**

S.No.	First Name	Last Name
1	NUZAHATH	TABASSUM
2	PAGIDI	GAYATHI
3	PAJJURI	JAYASRI
4	PAGIDI	INDUMATHI
5	PASUPUNUTI	SHAILAJA
6	PERLA	NAGALAXMI
7	PAKA	DHANALAXMI
8	POLE	MANASA
9	POLENI	HARITHA
10	POLEPU	SANHYA
11	PULUSU	NAVYA
12	POLEPU	CHANDRAKALA
13	PANDALA	AKHILA
14	QAREENA	SADHA
15	MASINI	KALYANI
16	NEELAKANTAM	HEMALATHA
17	MEGAVATH	SRILATHA
18	MEKALA	PAVANI
19	MUKKAMULA	KALPANA
20	MUNUGOTI	ANUSHA
21	NAMA	VINITHA
22	MUCHAPOTHULA	NAGAPRIYA
23	NAMPALLY	SUJATHA
24	NUNE	SOWMYA

25	NUKALA	POOJA
26	NISA	KHANAM
27	NALLAMETTI	RADHIKA
28	NAGATI	SHIRISHA
29	NAKKA	VENKATARAMANA
30	MUSTIPALLY	SHIVANI
31	NIKHAT	PARVEEN
32	NOMULA	PIYANKA
33	MUSHAM	VAISHNAVI
34	MUDIGA	MANASA
35	R	VAISHNAVI
36	R	BHARGAVI
37	R	GAYATHI
38	R	SHIVANI
39	R	PRANATHI
40	R	ANUSHA
41	R	YUKTHAYAMINI
42	SANA	SHAIK
43	SEEMA	TABASSUM
44	SHAIK	SALMASHIREEN
45	SHAIK	SANA
46	SHAIK	SHAFIYATHAISEEN
47	SHAIK	SHARONBLESSY
48	SHARIA	NAAZ
49	S	SANITHA
50	P	MOUNIKA
51	R	MANASA

52 P	SHIRISHA
53 P	VAISHNAVI
54 P	SWATHI
55 PARVEEN	NAAZ
56 M	ASHWINI
57 M	KAVYA
58 M	RENUKA
59 KORDALA	MOUNIKA
60 K	MOUNIKA
61 K	SRILATHA
62 G	VAISHNAVI
63 J	NAVYA
64 KASTURI	VASAVI
65 K	KAVYASRI
66 K	TEJASWI
67 J	SWATHI
68 J	SWAPNA
69 K	MOUNIKA
70 K	KEERTHANA
71 G	USHARANI
72 K	SHIVANI
73 K	NAVYASRI
74 I	RENUKA
75 J	MONALISA
76 K	ANITHA
77 K	NAVYA
78 I	SHIVASHARANYA
79 K	ANITHA
80 K	DIVYA
81 M	MADHURI
82 K	KOTESHWARI

83	K	MAMATHA
84	K	NAVYA
85	L	SHESHWIKA
86	S	SRAVYA
87	S	MAMATHA
88	S	NAVYA
89	G	LIKITHA
90	G	RENUKA
91	G	ANUSHA
92	D	KEERTHANA
93	D	SHIVANI
94	E	AKHILA
95	E	KOTESHWARI
96	G	PRANATHI
97	D	PRANATHI
98	G	DEEPIKA
99	G	KAVYA
100	CH	SOWMYA
101	K	ARUNA
102	K	ASHWITHA
103	K	SRIVIDHYA
104	K	SHIRISHA
105	L	DEEPIKA
106	D	ASHWINI
107	G	PALLAVI
108	G	RASHMITHA
109	G	PRANITHA
110	G	ANUSHA
111	G	YAMINI
112	G	KEERTHI
113	CH	PAVANI
114	D	PRAVALIKA

115	D	SHIVANI
116	D	TEJA

FOSS:Libre office suite Writer**Organiser:Government Degree College for women,Nalgonda****Department :Mathematics Group:MPC(E/M)**

S.No.	First Name	LAST NAME
1	SUCHARITHA	AERPULA
2	SRAVANI	ANNAPURI
3	PRAGATHI	AVANAGANTI
4	VINITHA RANI	BEEPANGI
5	PUSHPALATHA	BEJAWADA
6	MOUNIKA	BHEEMANABOINA
7	DIVYA	BOGARI
8	LIKHITHA	BOOMADI
9	BHAVANI	CHEVULA
10	AKANKSHA	CHILAKAMARRY
11	ASHWINI	CHILUKALA
12	RAMYA	CHINTAREDDY
13	NAVYA	CHIRABOINA
14	PUJITHA	CHUKKA
15	DEEPA	DAMERA
16	SWATHI	DESHAPAKA
17	MANISHA	DUBBALA
18	MANASA	GAJJALA
19	NAVYA	GANGARABOINA
20	NAVYA	GILLEPELLY
21	POOJITHA	KAKULAVARAM
22	MOUNIKA	KANNEBOINA
23	ANJALI	KASANI
24	NAGALAXMI	KOKA
25	DIVYA	KOLAGOTLA
26	ISHWARYA	MARTHA
27	SRILATHA	MOGULLA
28	SAI SHIRISHA	MOTHKURI
29	NAGARANI	MUNTHA
30	NAVYAJYOTHI	NARAGONI
31	MADHURI	PAGADALA
32	SHAMILI	PALADHI
33	SHILPA	PENDOTA
34	MANASA	PODILA
35	DIVYA	POLE
36	MAMATHA	POLE
37	SPANDANA	POTHEPAKA
38	SWAPNA	SEELAM
39	NASREEN	SHAIK
40	MADHAVI REDDY	TANGELLA
41	SAIPRIYA	TUMMURUGOTTI
42	MANEESHA	VANAM
43	MADHAVI	VARIKUPPALA
44	JYOTHI	VARIKUPPALA
45	POOJITHA	AROORI
46	SHIRISHA	BODDUPALLY
47	SWETHA	NAKIREKANTI
48	KAVITHA	RACHAKONDA
49	MD	SABHA
50	MD	SHAHEDA
51	SRAVANI	THIRUGUDU

FOSS:Libre office suite Writer
Organiser:Government Degree College
Department :Mathematics

S.No.	First Name
1	JYOTHI
2	MANASA
3	PRIYANKA
4	SRIVANI
5	MOHANA SAI TEJASWINI
6	UMA MAHESHWARI
7	ASHWINI
8	MAHESHWARI
9	HARIPRIYA
10	SRILAXMI
11	NAVANEETHA
12	ANUSHA
13	SAI PRAGATHI
14	PAVANI
15	RENUKA
16	NIKHITHA
17	HYMAVATHI
18	LAVANYA
19	RUCHITHA
20	SANDHYA
21	SREEJA
22	ABHINAYA
23	MAMATHA
24	PRAVALIKA
25	INDRAJA
26	REVATHI
27	RAMYA KRISHNA
28	SWETHA
29	SRAVANI
30	POOJITHA
31	SHIRISHA
32	SOWJANYA
33	SRAVYA
34	SRAVANI
35	NAGAMMA
36	LAVANYA
37	MADHAVI
38	PAVANI
39	SARASWATHI
40	MANASA

41	SANDHYA
42	MOUNIKA
43	SRUTHI
44	SANDHYA
45	MAHESHWARI
46	SANTHOSHI
47	LAXMIPRASANNA
48	YAMINI
49	SHAHEEN SULTHANA
50	MOUNIKA
51	SHILPA
52	KEERTHI
53	MOUNIKA
54	APARNA
55	CHANDANA
56	MAMATHA

FOSS:Libre office suite Writer**Organiser:Government Degree College for women,Nalgonda****Department :Mathematics Group:MSCS**

S.No.	First Name	Last Name
1	SAIDAMMA	BOLLAM
2	SWAPNA	BOMMU
3	KAVYA	CHIMATA
4	PAVANI	ERUGUDHINLA
5	PAVANI	GANDURI
6	MAHESHWARI	GOPAGONI
7	RAJESHWARI	GUNDLA
8	SHAILAJA	GUNDU
9	JAYASREE	GYARA
10	FATHIMA	HAJEERA
11	NAGASRI	KAMBHAMPATI
12	REDDY KAVYA	KASI
13	TEJASRI	KATTA
14	BABYPRIYA	KETHAVATH
15	UMARANI	KONDA
16	GREESHMA	LOKASANI
17	ANUSHA	MAREDDY
18	MANJULA	MARUPAKA
19	MANJULA	MERAVATH
20	JAYASRI	MUDDHAM
21	SHIREESHA	MUKKAMULA
22	SOWMYA	MUNAGALA
23	SRAVANALAXMI	MUNI
24	SRAVANI	NAGIRI
25	BHOOMIKA	NALLA
26	MANASA	NALLAGONDA
27	SAMATHA	NARAYANA
28	MD	NOORSABA
29	KALPANA	PAKA
30	MOUNIKA	PITTALA
31	NAGALAXMI	POLOJU
32	SAIKEERTHANA	RAVULA
33	SWETHA	ROKKAM
34	SHIVANI	SAMUDRALA
35	SUSHANTHIKA	SIRAPANGISTELLA
36	MOUNIKA	SUDHIREDDY
37	JHANSI	SUNKARI
38	ANURADHA	TAGOOR
39	ANUSHA	TANNEERU
40	JYOTHI	THOUDOJU
41	SHIREESHA	VANAM
42	NAVYA	VELMAKANTI
43	MOUNIKA	VISKILLA

CERTIFICATES



Certificate of Participation

This is to certify that **NUKALA POOJA** participated in the **LibreOffice Suite Calc** training organized at **Government Degree College for Women, Nalgonda** in **January 2021** semester, with course material provided by the Spoken Tutorial Project, IIT Bombay.

A comprehensive set of topics pertaining to **LibreOffice Suite Calc** were covered in the training. This training is offered by the Spoken Tutorial Project, IIT Bombay.

March 22nd 2021



Prof. Kannan M Moudgalya
IIT Bombay

Spoken Tutorial is a project at IIT Bombay, started with funding from the National Mission on Education through ICT, Ministry of Education (previously MHRD), Govt. of India



Certificate of Participation

This is to certify that **MUNUGOTI ANUSHA** participated in the **LibreOffice Suite Calc** training organized at **Government Degree College for Women, Nalgonda** in **January 2021** semester, with course material provided by the Spoken Tutorial Project, IIT Bombay.

A comprehensive set of topics pertaining to **LibreOffice Suite Calc** were covered in the training. This training is offered by the Spoken Tutorial Project, IIT Bombay.

March 22nd 2021



Prof. Kannan M Moudgalya
IIT Bombay

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Certificate of Participation

This is to certify that **PANDALA AKHILA** participated in the **LibreOffice Suite Calc** training organized at **Government Degree College for Women, Nalgonda** in **January 2021** semester, with course material provided by the Spoken Tutorial Project, IIT Bombay.

A comprehensive set of topics pertaining to **LibreOffice Suite Calc** were covered in the training. This training is offered by the Spoken Tutorial Project, IIT Bombay.

March 22nd 2021


Prof. Kannan M Moudgalaya
IIT Bombay

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Certificate of Participation

This is to certify that **POLENI HARITHA** participated in the **LibreOffice Suite Calc** training organized at **Government Degree College for Women, Nalgonda** in **January 2021** semester, with course material provided by the Spoken Tutorial Project, IIT Bombay.

A comprehensive set of topics pertaining to **LibreOffice Suite Calc** were covered in the training. This training is offered by the Spoken Tutorial Project, IIT Bombay.

March 22nd 2021


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IIT Bombay

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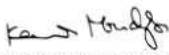


Certificate of Participation

This is to certify that **PAGIDI GAYATHI** participated in the **LibreOffice Suite Calc** training organized at **Government Degree College for Women, Nalgonda** in **January 2021** semester, with course material provided by the Spoken Tutorial Project, IIT Bombay.

A comprehensive set of topics pertaining to **LibreOffice Suite Calc** were covered in the training. This training is offered by the Spoken Tutorial Project, IIT Bombay.

March 22nd 2021


Prof. Kannan M Moudgalya
IIT Bombay